

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 4<sup>th</sup>  
OCTOBER 2016 IN THE VILLAGE HALL AT 7.30PM**

**PRESENT:** Paul Wilson (Chairman), Martin Byrne , Di Selby

**APOLOGIES:** Lee Savidge , Ade Doore , Nicola Smith , Paul Genge, David Hughes (CDC) and Timothy Hallchurch (OCC)

**ALSO PRESENT:**

**Declarations of Interest**

None.

**40. Minutes of the Last Meeting**

The minutes of the meeting held on 6<sup>th</sup> September 2016 were agreed as drawn.

**41. Matters discussed at earlier meetings**

Cllr Byrne confirmed that he was waiting for confirmation of the price of a 6KW generator from EP Barrass, and would confirm the amount to the Clerk as soon as possible.

**42. Councillors' reports**

Cllr Hughes reported on progress in connection with the development of Woodpiece Road parking options – CDC hope to have a report on the viability of proposals available before December 2016.

**43. Parish Council matters**

**a. MOD/DEMS**

There has been no response from the MOD, but there have been no disturbances in the village for some time..

**b. Work to the playing field.**

The Clerk is still chasing CDC for an update on the S106 monies for work to the playing field. In the meantime Cllr Selby agreed to start work

completing applications for grant assistance so that the Parish Council can proceed with improvements to the drainage of the pitch.

It was agreed that the Council should look at creating a barrier around the playing field to stop cars accessing it and damaging the surface. Options being considered are a “moat”, a small bank or a fence.

**c. Speeding Traffic**

Having agreed a suitable location with the OCC Highways Engineer for the proposed build out in Murcott Road, the Parish Council is now waiting for his feedback as to the costs and timescales.

With regard to the possibility of moving the 30mph speed limit further along Palmer Avenue, the Parish Council is in the process of finding out which OCC department is responsible for authorising this work.

**d. Speedwatch**

The group has four volunteers and all necessary equipment. Cllr Savidge has agreed to chase TVPA for training.

**e. Hedging and tree maintenance**

The Parish Council agreed to maintain the ( now cut back) hedge between Greenfields and Harper Close pending determining the actual ownership of the same, and to carry out a survey/maintenance on hedges and trees in the Parish Council’s control. The Clerk agreed to send Cllr Selby details of hedging contractors. .

**f. Parking update**

See report from CDC

**g. Road repairs**

There are currently no outstanding potholes repairs, but a response from OCC to the request to cut back the hedge in Mill Lane is awaited.

**h. SSE Resilience Fund**

- i. Defibrillator training has been arranged for Tuesday 11<sup>th</sup> October in the village hall starting at 7.30pm.

- j. First aid training has been arranged for Thursday 27<sup>th</sup> October in the village hall starting at 7:30pm.

**k. War Memorial**

Work to the War memorial has now been completed and bulbs planted.

**44. Planning Applications**

None.

**45. Planning Decisions**

None.

**46. Finance**

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were signed as follows :-

Mr F Milloy	(Cleaner)	101516	£140.00
HMRC	(CI tax)	101517	£37.00
BDO	(Audit)	101518	£396.00
Mrs A Davies	(CI salary)	101519	£157.00
JML Hardware	(drainpipe covers)	101520	£228.48
EP Barrass	(generator)	101521	

**47. Village Hall**

See report attached. The Parish Council has purchased some drain pipe covers, which, when fitted, should prevent the drainpipes from being used for climbing up and thereby preventing access to the Village Hall roof.

There has been a suggestion about having an outside table tennis table, with an offer of £100 towards its cost. The Parish Council expressed some concerns as the likely cost of such a table is in the region of £1000 not £100 , and there is potential for accidents if misused. Cllr Selby agreed to discuss the matter further with the owner of the village shop. The Parish Council has received a request for a rechargeable steam cleaner to clean the bus shelters, and agreed to investigate options for this.

The question was asked as to whether the long term use of the steam cleaner used to clean the wooden floor in the Village Hall could damage the floor. Following the meeting the Clerk has checked a number of web sites for advice and it would appear that steam cleaning is a common method used for cleaning wooden floors. The Village Hall floor is not damaged and has been cleaned this way for a long time so this would suggest that the floor is being cleaned correctly.

There was also concern at potential liability risk to the Parish Council/Village Hall Committee as food is being stored inappropriately, or for too long, in the Village Hall kitchen. The Clerk was asked to raise the matter with the Village Hall Committee.

The Chairman agreed to contact Bardwell Football Club and discuss with them their storage needs, as the Parish Council would like to see the showers available for other users of the hall.

#### **48. Correspondence**

None.

#### **49. Public Participation**

It was reported that there are concerns about overhanging branches from the hedge around the playing field. It was confirmed that these will be considered as part of the general maintenance of trees and hedges in the village.

The Clerk was asked to email Cllr Hallchurch to confirm details of MOD contacts, and raise with the MOD questions about the exercises and the use of explosive charges.

It was agreed that the litter bin would be installed by the bus stop on the Village Green.

**50. Any Other Business**

None.

**51. Date of Next Meeting**

Tuesday 1<sup>st</sup> November 2016.

**Chairman**

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Auncott Parish Council		Monthly Financial Report	
		Parish Council Meeting	04 October 2016
Payments processed since last meeting			£4,024.58
07-Sep-16	Tracey Reed	101506	£130.00
07-Sep-16	Came and co	101507	£2,077.13
07-Sep-16	Mr M Dempsey	101508	£920.00
07-Sep-16	HMRC	101509	£37.00
07-Sep-16	Mrs A Davies	101510	£157.45
07-Sep-16	Playsafety	101511	£168.00
07-Sep-16	Tracey Reed	101512	£350.00
07-Sep-16	Mr F Milloy	101513	£140.00
07-Sep-16	Mr A Mummery	101514	£20.00
07-Sep-16	Royal british legion	101515	£25.00
Receipts processed since previous report			£7,865.41
31-Aug-16	OCC		£615.41
15-Sep-16	Cherwell DC		£7,250.00
Bank Reconciliation		Statement dated	29 September 2016
Cambridge BS Account			£75,000.00
Savings account			£9.64
Current account			£57,889.13
Items not yet cleared:			
Receipts	None		
Payments	OALC		£170.89
	Royal british legion		£25.00
		Net Total	<u>£132,702.88</u>